



National Youth Summer Camp Organization

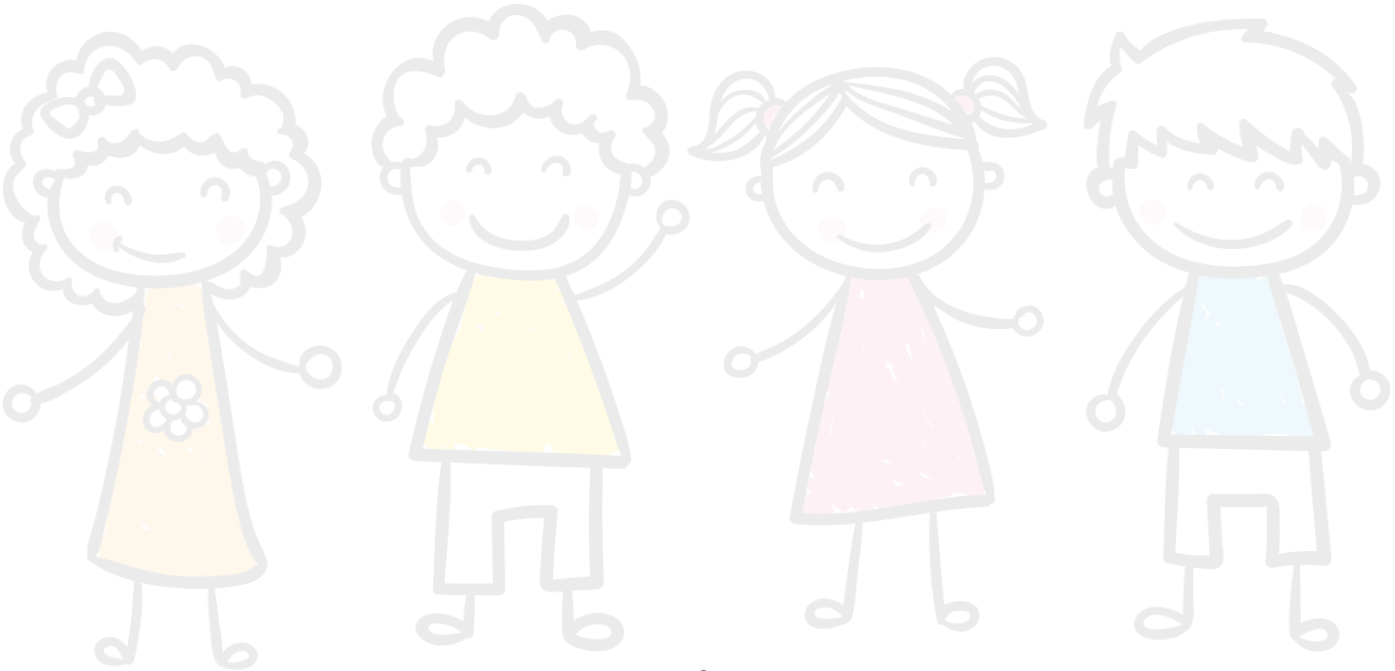
Standards Submission Form

Section 2: CHB Standards

Standard		Documentation Required		Documentation Submitted		Verification Required		Verification Submitted		Proof of Standard	
2.1 CHB Safety		Documentation Required		Documentation Submitted		Verification Required		Verification Submitted		Proof of Standard	
2.1.1	Cert. of Occupancy	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
2.1.2	Electrical Inspection	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
2.1.3	Fire Inspection	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
2.1.4	ADA Restrooms	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
2.1.5	Exits Marked	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
2.1.6	Hazardous Materials	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
2.1.7	Smoke/Co2 Detectors	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
2.1.8	Fire Suppression	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											

Standard		Documentation Required		Documentation Submitted		Verification Required		Verification Submitted		Proof of Standard	
2.1.8.1	System Certified	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
2.1.9	Fire Extinguishers	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
2.1.10	Hand Wash Facilities	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
2.1.11	HW Ratio	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
2.1.12	HW Use	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
2.1.13	Drinking Water	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
2.1 CHB Maintenance		Documentation Required		Documentation Submitted		Verification Required		Verification Submitted		Proof of Standard	
2.2.1	Physical Repair	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
2.2.2	Cleaning Schedule	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
2.2.3	Maintenance Tools	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
2.2.4	Tool Use	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
2.2.5	Cleaning Supplies	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											

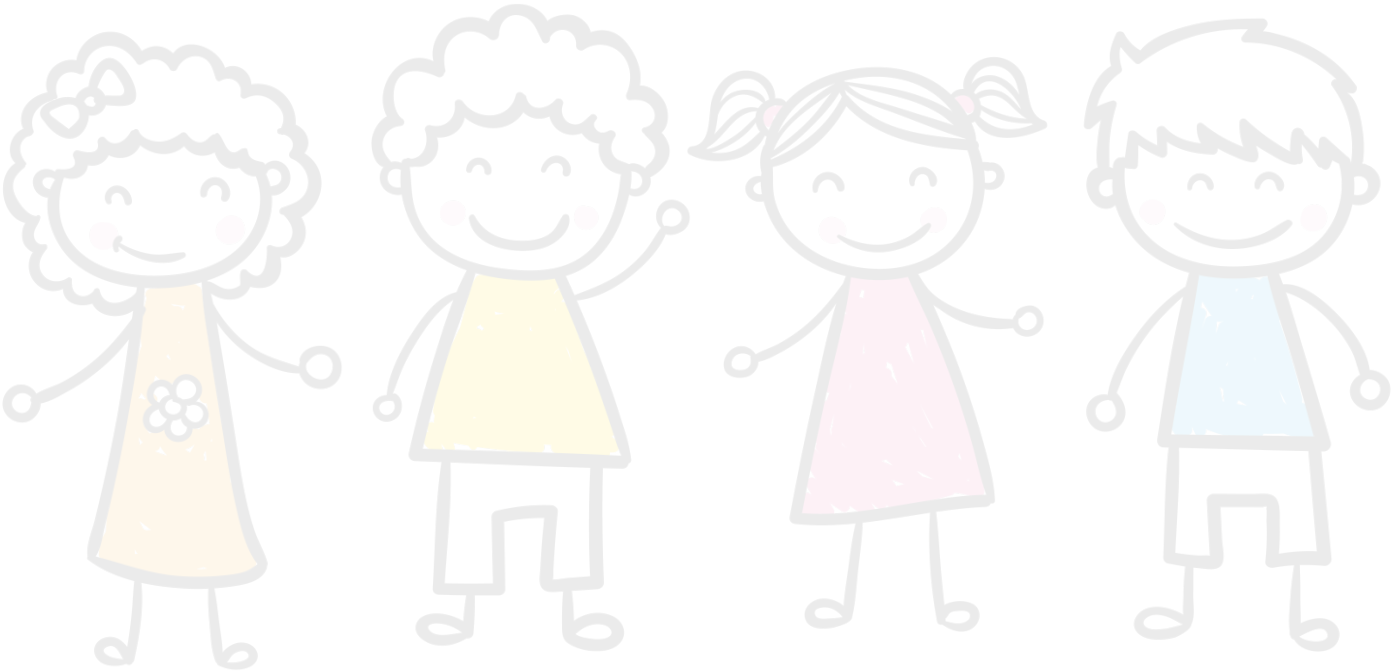
Standard		Documentation Required		Documentation Submitted		Verification Required		Verification Submitted		Proof of Standard	
2.2.6	Camper Cleaning	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											



Section 3: Activities, Aols, and Outings

Standard		Documentation Required		Documentation Submitted		Verification Required		Verification Submitted		Proof of Standard	
3.1 Purpose		Documentation Required		Documentation Submitted		Verification Required		Verification Submitted		Proof of Standard	
3.1	Purpose	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
3.2 Activities		Documentation Required		Documentation Submitted		Verification Required		Verification Submitted		Proof of Standard	
3.2.1	Activity Categories	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
3.2.5	Activity Requirement	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
3.3 Areas of Instruction		Documentation Required		Documentation Submitted		Verification Required		Verification Submitted		Proof of Standard	
3.3.1	Areas of Instruction	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
3.4 Outings		Documentation Required		Documentation Submitted		Verification Required		Verification Submitted		Proof of Standard	
3.4.1	Outings Schedule	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
3.4.2	Outings Requirement	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
3.4.2.1 .1	Outings Req. 1	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
3.4.2.1 .2	Outings Req. 2	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
3.4.2.1 .3	Outings Req. 3	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											

Standard		Documentation Required		Documentation Submitted		Verification Required		Verification Submitted		Proof of Standard	
3.4.2.1 .4	Outings Req. 4	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
3.4.2.1 .5	Outings Req. 5	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
3.4.2.1 .6	Outings Req. 6	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											

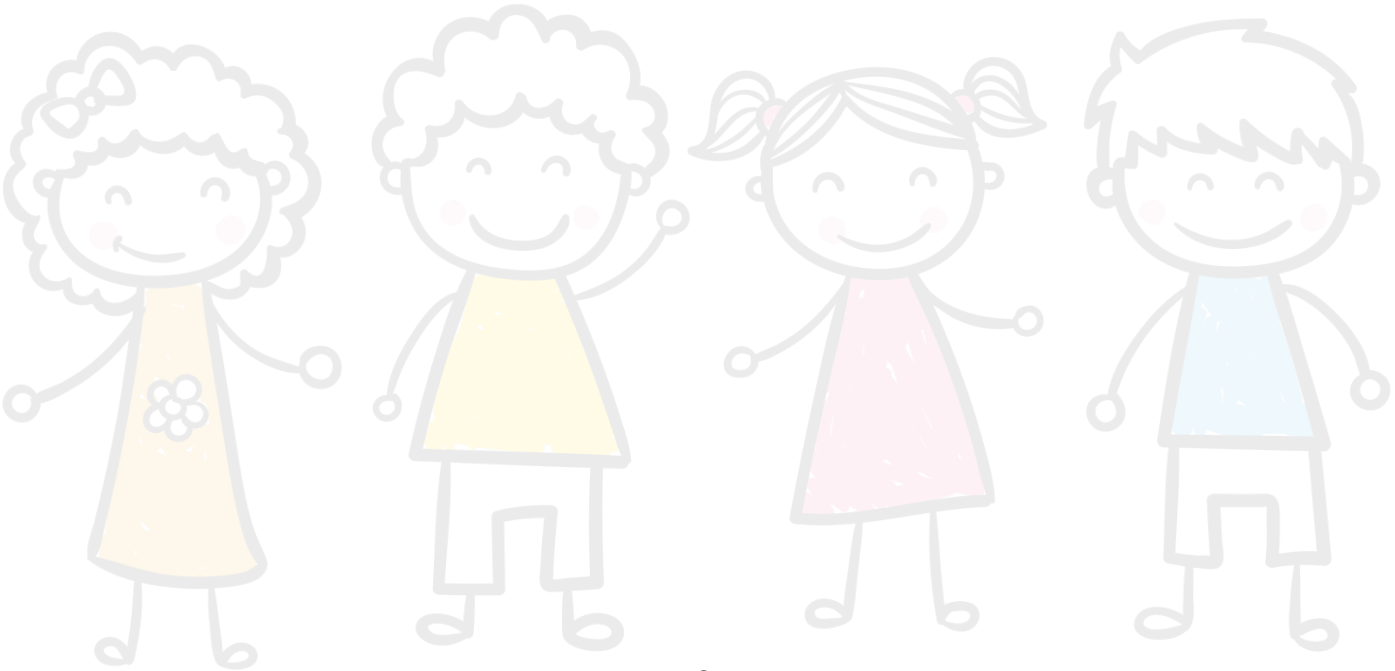


Section 4: Transportation Requirements and Standards

Standard		Documentation Required		Documentation Submitted		Verification Required		Verification Submitted		Proof of Standard	
4.1 Driver Classifications		Documentation Required		Documentation Submitted		Verification Required		Verification Submitted		Proof of Standard	
4.1.1	Classification	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
4.1.2	Employ Staff?	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
4.1.3	Employ Contractor?	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
4.1.4	Refuse Volunteers?	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
4.2 Driver Requirements		Documentation Required		Documentation Submitted		Verification Required		Verification Submitted		Proof of Standard	
4.2.2.1	State License	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
4.2.2.2	Commercial License	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
4.2.2.3	Demonstrate Ability	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
4.2.2.4	Driver Training	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
4.3 Vehicles		Documentation Required		Documentation Submitted		Verification Required		Verification Submitted		Proof of Standard	
4.3.1	Own/Lease Vehicles	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
4.3.2	Safety Check	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											

Standard		Documentation Required		Documentation Submitted		Verification Required		Verification Submitted		Proof of Standard	
4.4 Loading/ Unloading		Documentation Required		Documentation Submitted		Verification Required		Verification Submitted		Proof of Standard	
4.4.1.1	Counting Procedure	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
4.4.1.1	Orderly Loading	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
4.4.1.1	Camper Rules	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
4.4.1.1	Counting on Unload	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
4.4.1.1	Safe Unloading	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
4.4.1.1	Communication	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
4.5 Safety		Documentation Required		Documentation Submitted		Verification Required		Verification Submitted		Proof of Standard	
4.5.1	Outings List	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
4.5.2	Late Arr. Procedure	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
4.5.3	Emergency Contact	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
4.5.4	Names of Campers	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
4.5.5	Vehicle Safety Kits	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No

Standard		Documentation Required		Documentation Submitted		Verification Required		Verification Submitted		Proof of Standard	
Link:											
4.5.6	Regular Safety Check	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
4.5.7	Maps If needed	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
4.5.8	Safety Procedures	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
4.5.9	Vehicle Capacity	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
4.5.10	Belts and Boosters	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
4.5 Training		Documentation Required		Documentation Submitted		Verification Required		Verification Submitted		Proof of Standard	
4.6.1	Staff Training	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											

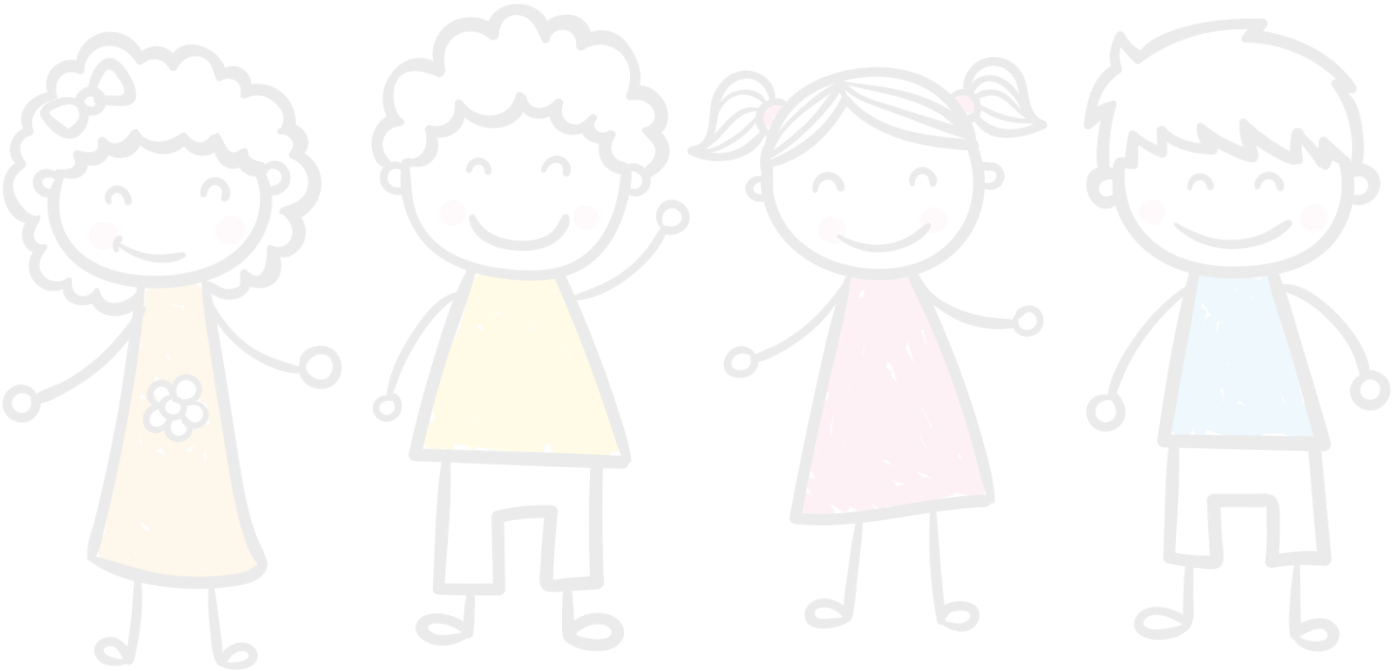


Section 5: Medical, First Aid and Health Procedures

Standard		Documentation Required		Documentation Submitted		Verification Required		Verification Submitted		Proof of Standard	
5.1 Training & Treatment		Documentation Required		Documentation Submitted		Verification Required		Verification Submitted		Proof of Standard	
5.1.1.1	CPR Certification	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
5.1.1.2	First Aid Certification	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
5.1.1.3	AED Certification	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
5.2	Yearly Renewal	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
5.3	AED Present	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
5.1.4.1	Consent to Treat	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
5.1.4.2	Medical Needs	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
5.2 Medications		Documentation Required		Documentation Submitted		Verification Required		Verification Submitted		Proof of Standard	
5.2.1	Locked Cabinet	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
5.2.2	Dosage and Times	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
5.3 First Aid Kits		Documentation Required		Documentation Submitted		Verification Required		Verification Submitted		Proof of Standard	

Standard		Documentation Required		Documentation Submitted		Verification Required		Verification Submitted		Proof of Standard	
5.3.1.1	CHB First Aid Kit	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
5.3.1.2	Travel First Aid Kit	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
5.3.2	First Aid Kit Contents	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
5.4 Emergency Plans		Documentation Required		Documentation Submitted		Verification Required		Verification Submitted		Proof of Standard	
5.4.1.1	CHB Plan	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
5.4.1.2	Outing Plan	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
5.5 Outing Preparedness		Documentation Required		Documentation Submitted		Verification Required		Verification Submitted		Proof of Standard	
5.5.1	Outing Medication	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
5.6 Food Safety		Documentation Required		Documentation Submitted		Verification Required		Verification Submitted		Proof of Standard	
5.6.1	Health Dept. Cert.	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
5.6.3	Food Storage	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
5.6.4	Food Service Areas	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
5.6.5	Food Containers	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											

Standard		Documentation Required		Documentation Submitted		Verification Required		Verification Submitted		Proof of Standard	
		Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
5.6.5.1	Food Container Storage										
Link:											

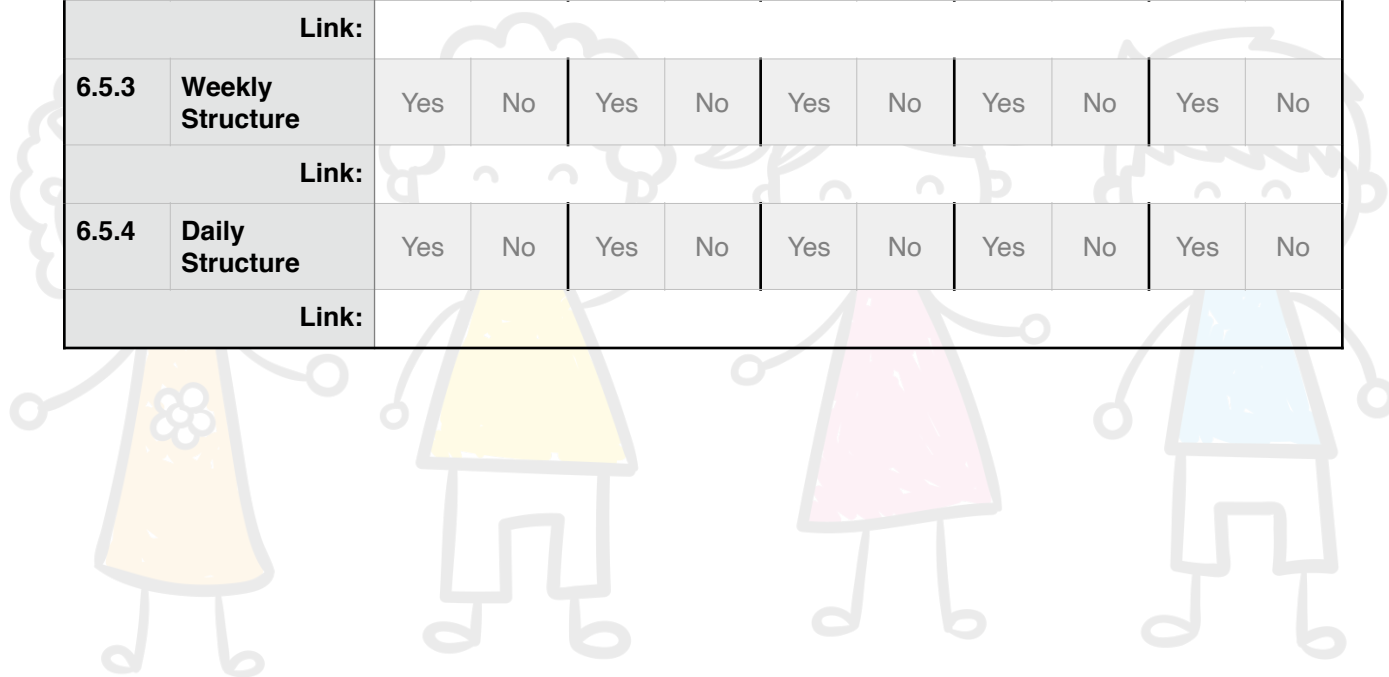


Section 6: Operations

Standard		Documentation Required		Documentation Submitted		Verification Required		Verification Submitted		Proof of Standard	
6.1 Parent Information		Documentation Required		Documentation Submitted		Verification Required		Verification Submitted		Proof of Standard	
6.1.1	Reg. Form	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
6.1.2	Outings Schedule	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
6.1.3	Daily Schedule	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
6.1.4	Weekly Schedule	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
6.1.5	Camp Policies	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
6.1.6	Behavior Policy	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
6.2 Registration Forms		Documentation Required		Documentation Submitted		Verification Required		Verification Submitted		Proof of Standard	
6.2.1.1	Camper Info	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
6.2.1.2	Parent Info	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
6.2.2	Parent Initials	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
6.3 Emergency Prep		Documentation Required		Documentation Submitted		Verification Required		Verification Submitted		Proof of Standard	
6.3.1.1	Liability Insurance	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No

Standard		Documentation Required		Documentation Submitted		Verification Required		Verification Submitted		Proof of Standard	
Link:											
6.3.1.2	Vehicle Insurance	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
6.3.1.3	Worker's Comp	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
6.3.2.2	Risk Assessment	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
6.3.2.3	Risk Review	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
6.3.3.1	Emergency Prep	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
6.3.4.1	Camper Security	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
6.3.4.1	Staff Awareness	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
6.3.5.1	PU/DO Policy	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
6.3.5.2	PU/DO Method	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
6.3.5.3	Outing PU/DO	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
6.3.5.4	Authorized Verification	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
6.3.6.1	Personal Items	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No

Standard		Documentation Required		Documentation Submitted		Verification Required		Verification Submitted		Proof of Standard	
Link:											
6.3.7.1	Food Policy	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
6.3.8.1	Sunscreen/ Bugspray	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
6.4 Incident Reports		Documentation Required		Documentation Submitted		Verification Required		Verification Submitted		Proof of Standard	
6.4.1	Incident Reports	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
6.4.1.2	Report Privacy	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
6.5 Camp Structure		Documentation Required		Documentation Submitted		Verification Required		Verification Submitted		Proof of Standard	
6.5.1	Camp Theme/ Mission	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
6.5.2	Summer Structure	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
6.5.3	Weekly Structure	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
6.5.4	Daily Structure	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											



Section 7: Staff Training

Standard		Documentation Required		Documentation Submitted		Verification Required		Verification Submitted		Proof of Standard	
7.1 Staff Overview		Documentation Required		Documentation Submitted		Verification Required		Verification Submitted		Proof of Standard	
7.1.3	Staff 18+	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
7.2 Hiring		Documentation Required		Documentation Submitted		Verification Required		Verification Submitted		Proof of Standard	
7.2.1	Hiring Process	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
7.2.2	Job Description	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
7.2.3	Staff Requirements	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
7.2.4	Staff Results	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
7.3 Staff Training		Documentation Required		Documentation Submitted		Verification Required		Verification Submitted		Proof of Standard	
7.3.1/2	Training Course	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
7.4 Mid Camp Training		Documentation Required		Documentation Submitted		Verification Required		Verification Submitted		Proof of Standard	
7.4.1/2	Training Course	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
7.5 Staff Manual		Documentation Required		Documentation Submitted		Verification Required		Verification Submitted		Proof of Standard	
7.5.1	Staff Manual Avail.	Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
Link:											
7.6 Staff Ratios		Documentation Required		Documentation Submitted		Verification Required		Verification Submitted		Proof of Standard	

Standard		Documentation Required		Documentation Submitted		Verification Required		Verification Submitted		Proof of Standard	
		Yes	No	Yes	No	Yes	No	Yes	No	Yes	No
7.6.1	Ratios Acceptable										
Link:											

Standards Completion

This member camp has successfully completed all required Proof of Standard requirements, and is prepared for Accreditation Certification.

Member Camp Name

NYSCO Representative

Date

